Chigholm

## **Skills and Jobs Centre**

## Inbound Contact Centre Opportunities!

Multiple positions working alongside the National Disability Insurance Agency, supporting clients with enquiries.

## **Skills Required:**

- Previous customer service experience in a fast-paced environment
- Engaging phone manner with strong desire to learn new skills
- Ability to follow processes and solve problems

Hours:	38 hrs per week
Time:	7am to 11pm (rotating roster)
Days:	Monday to Friday
Location:	Dandenong
Rate:	\$21.19 per hr (training rate)
	\$21.93 per hr (base rate)
	With additional 25% loading after 7pm

## **Requirements:**

- Must be Australian Citizen
- Must undergo a security clearance
- Must be available for 4 week training Monday to Friday 9:00am to 5:00pm

To apply for these exciting positions email your updated Resume to skillsandjobs@chisholm.edu.au by <u>COB Sunday 26th September 2021</u>.

Alternately if you have any questions please contact us on (03) 9212 4909

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